

**MINUTES OF THE ROSELLE PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
COMMITTEE OF THE WHOLE MEETING  
JUNE 12, 2024**

**CALL TO ORDER**

Vice President / President Pro Tem Barnes called the meeting to order at 7:52 p.m.

**PRESENT**

Five (5) Trustees were physically present at the start of the meeting: Vice President, Terrell Barnes; Treasurer, Monika Nasiadka; Secretary, Michael Harrington; Trustee, Len Baumgart; and Trustee, Sue Harold

Staff present were: Executive Director, Samantha Johnson; Business & Operations Manager, Karen Delgadillo; Access Services Manager, John Rimer; Adult & Teen Services Manager, Maureen Garzaro; and Communications Coordinator, Jason Kepler

**ABSENT**

One (1) Trustee was absent, President, Katie Smith. President Smith called in but was not eligible for remote attendance per the Remote Attendance Policy.

**BUILDING & PLANNING COMMITTEE**

a. Continued Discussion and Updates on Building Next Steps, Objectives & Priorities

i. MOU Due Diligence Phase

1. Community Engagement and Input Sessions in June

The dates of upcoming engagement sessions were reviewed.

ii. Updated Project Estimate and Financial Scenarios

Executive Director Johnson presented the latest financial scenarios illustrating the cost projection summaries for the construction of a new library based on the latest building design

concepts that have been shared with the community. The taxpayer impacts for each financial scenario were also highlighted.

b. Trustee Vacancy Update – 2<sup>nd</sup> Interview Round

The Board will conduct a second interview round during the last week of June. The goal is to finalize their decision so that the new trustee can be sworn in at the July 10<sup>th</sup> Regular Board meeting.

**BUDGET AND FINANCE COMMITTEE**

a. FY 24-25 Budget & Appropriations Ordinance Draft 1

Executive Director Johnson presented the 1st draft of the FY 24-25 Budget and Appropriations Ordinance.

b. FY 23-24 Working Cash Fund Transfer Resolution Draft

Executive Director Johnson presented FY 23-24 Working Cash Fund Interest Transfer Resolution draft. The final version will be approved at the July regular meeting.

c. FY 24-25 Building Maintenance Levy Ordinance Draft

Executive Director Johnson presented FY 24-25 Building Maintenance Levy Ordinance draft for the Board. The final version will be approved at the July regular meeting.

**Executive Director Comments**

Executive Director Johnson noted that a request from Roselle Lions Club had been received for use of the Library's North Parking lot to locate the Chamber of Commerce Bingo Tent during the Taste of Roselle in August. The letter stipulated that the Lions Club would send a Certificate of Insurance in advance and ensure the parking lot is cleaned up after the conclusion of the event; as well as provide the Library with space for a tent all three days of the Taste. The Board will take action on this request at the next meeting.

**Public Comment/Questions**

There were no public comments.

**ADJOURNMENT**

Trustee Harold moved to adjourn the meeting at 8:17 p.m. The motion was seconded. A voice roll call was conducted with all present voting aye. The motion was approved.

/s/ Mike Harrington

7/10/2024

Minutes Approved: Secretary

Date